

Date: 7/25/23

Dear Parent or Guardian:

We are pleased to let you know that all of Giles County Public Schools will be implementing the Community Eligibility Provision (CEP) for school year 2023-2024. CEP allows eligible schools participating in the USDA National School Lunch Program and School Breakfast Program to provide meals at no cost to all students without meal applications.

What does this mean for you and your student(s) attending Giles County Public Schools?

Great news! All students attending any Giles County Public School(s) are eligible to receive one complete nutritious breakfast and lunch at school at **no charge** to your household each school day. In order to receive the breakfast and / or lunch at no charge the student will have to take a complete meal as per the USDA National School Lunch Program and School Breakfast Program. Students who pack their lunch and /or who wish to get a milk will be charged the standard price for milk. Students that wish to purchase extra items (À la carte) will be charged the set price per item. ***There will be no charging allowed of individual food items.***

You do not have to take any action. The student(s) in your household who attend a participating CEP school(s) will receive a complete breakfast and lunch meal at no cost without you paying a fee or submitting a meal application.

If you have questions or need help, please contact us at 540-921-1421 x16.

Sincerely,

Michael J. Brown Ed.D.
Director of Operations

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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