

November 8, 2018

The regular meeting of the Giles County School Board was held at 4:00 p.m. on November 8, 2018 at the School Board Office. A work session and closed session was held from 1:00 p.m. until 4:00 p.m. Persons present were:

Marion C. Ballard
Melissa R. Guynn
Phillip A. Pennington
Stephen M. Steele
Mark A. Wilburn

Dr. Terry E. Arbogast II, Superintendent
Amanda J. Tickle, School Board Clerk
Laura Gautier, GHS Student Representative

The work session was called to order by the Chairman.

Mr. Kevin White attended the board meeting to discuss an upcoming project at the Giles Tech Center. He discussed a project in conjunction with Celanese for Building Trades. The project was discussed about a year ago. This project will help with the construction of the habitat house when the building trades is working on it. They are hoping to make a level pad to fit both houses side by side, which will also help Habitat for Humanity. Celanese/Celanese bucks will help to pay for some of this project. Celanese bucks are earned through their employees doing community service. Board members were concerned that they were just finding out about this project. They are very supportive of this project, but they would like to have known about it.

There was a discussion about the GHS track. Mr. Ballard stated that we really need to wait to see exactly what we are going to do with it and funding.

There was a discussion about a parent's concern regarding the school closing time. Dr. Arbogast stated that he had emailed the parent back and explained the process. He then explained to board members the process that usually occurs to make school closing announcements.

Mr. Ballard asked board members if they had any maintenance/custodian issues. Mr. Ballard explained some recent problems that the cafeteria ladies addressed with board members at their budget meeting. A couple school board members, board of supervisor's members, and a couple other individuals with the county met yesterday to discuss the issues that were discussed. Dr. Arbogast talked with principals on the process of notifying individuals in the event there is a problem with maintenance or custodians. He also talked with them about the work order process.

Mr. Wilburn asked about the process associated with students that have out of school suspension and whether they can make up any of their work. He thinks as of now, they cannot make up any of their work. He thinks that they should be able to make up work so they don't get farther behind. Dr. Arbogast stated that the current practice is if you are assigned OSS, you do not get to make up your work. Mr. Wilburn would like the school to be able to decide what's best for these children. Dr. Arbogast is not sure that we want to change any policies since we have been in school for 9 weeks. He said we could discuss it at the retreat further if board members want.

Mr. Ballard reminded school board members about the VSBA Preschool Showcase, which is being held at the Giles Tech Center. A couple board members are going to stop by.

Dr. Arbogast reminded board members about Dr. DeNoble coming to speak next week to our students. Also YStreet will be coming to Giles High School next week. Shelor Talent Show is also coming up on Saturday.

There was a discussion on the 19-20 school calendar. The board requested a draft that showed what the calendar would look like if first semester was completed prior to Christmas break. Additional information was requested and will be drafted to present during the next work session.

Mrs. Catherine Ballard attended the meeting to answer some questions regarding budget from the board members. There was a discussion about concerns from the auditor and board members about overspending in the last fiscal year. Mr. Ballard had concerns about the revenue/expenditure spreadsheets that they are given each month. Board members would like to

see a different document on a monthly basis from Mrs. Ballard to help them track their budget better. Dr. Arbogast has been working with Mrs. Ballard to figure out a different type of spreadsheet that will be more helpful to school board members. Regarding the end of year expenditures, Mrs. Ballard is going to try to pinpoint what these expenditures were and get back to board members.

Board members had a discussion about advertising for a Finance position. Mrs. Ballard expressed her concern about not being comfortable to train a new individual because she is still learning things. She stated that she has only been able to train for a year. She is also concerned with liability because if another individual picks up in the middle of the fiscal year, there would be half of her numbers and half of their numbers. She stated if you want a clean break, you could do it in January.

The Board, on motion of Mr. Wilburn, with second by Mr. Pennington and unanimous voting, went into a closed meeting under Section 2.2-3711 of the Virginia Code and Paragraph 4: The protection of the privacy of individuals in personnel matters not related to public business. Following discussion, Mrs. Guynn moved to go to regular session. Mr. Wilburn seconded the motion and voting was unanimous. On motion of Mr. Steele, with a second by Mrs. Guynn and unanimous voting, the following Certification of the closed meeting was certified.

WHEREAS, the Giles School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Giles School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which certification applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE Ayes: 5 Nays: 0

Clerk of the Giles County School Board Date

APPROVAL OF AGENDA

The Board, on motion of Mr. Wilburn, with second by Mr. Steele and unanimous voting, approved the Superintendent's November 8th, 2018 School Board Meeting Agenda.

PUBLIC COMMENTS

There were no comments on the 2019-2020 school budget.

PRESENTATIONS

On behalf of the Giles County School Board, the following individuals were recognized:

1. Dottie Meredith
2. Norma Lester
3. Mike Kelley

EDUCATIONAL FEATURE

On behalf of the educational feature, Mr. Chris Gautier attended the meeting to discuss some attendance incentives at his school. This is being done as a response to the state's mandate for them to monitor chronic absenteeism. NEMS does daily,

monthly and quarterly incentives with the kids and the class who wins gets a party of some sort the following month. They can also be entered for nice prizes.

APPROVAL OF CONSENT ITEMS

The Board, on motion of Mr. Pennington, with second by Mrs. Guynn and unanimous voting, accepted the Superintendent's recommendation to approve the following consent items:

A. Meeting Minutes

1. Regular – October 9th, 2018
2. Special – October 18th, 2018

B. Financial Data

1. Payrolls to include October 31st, 2018
2. Payment of Bills
3. Revenue and Expenditure Reports – October 2018
4. Appropriation Request for December 2018
TO: Christopher McKlarney
Interim Administrator for Giles County
FR: Dr. Terry E. Arbogast, II
Division Superintendent
RE: December 2018 Appropriation

The following is the appropriation request for the month of December 2018. This is for the sixth month of the fiscal year 2018-19. I would appreciate the Board's consideration of this request. The request for the operating budget is consistent with the approved operating budget submitted by the School Board.

Original Monthly Appropriation Request:	\$ 2,369,951.67
(Operating + Flow-thru)	
Total:	\$ 2,369,951.67

This request is one-twelfth of the operating budget and includes the anticipated monthly expenditures in the flow-thru account. Our year to date appropriation and expenditures are contained in the monthly summary. If you have questions, please feel free to let me know.

SUPERINTENDENT'S REPORT

- A. The Superintendent recommended action and Board approval of the following personnel/contractual items:
1. The School Board, on motion of Mr. Pennington, with second by Mr. Wilburn and unanimous voting, confirmed the following **Athletic Contracts**: Jodie Giles – GHS Cheerleading JV Coach, Jason Buckland – NHS Assistant Varsity Football Volunteer, Nicole Wilson – GHS Cheerleading 8th Grade
 2. The School Board, on motion of Mr. Steele, with second by Mr. Pennington and unanimous voting, confirmed the following **Employment**: Patrick Bailey – NHS Assistant (10-30-18), Kayla Munsey – MMS Cafeteria Employee (11-1-18)

CONCERNS/COMMENTS

Mr. Ballard congratulated Will Cecil for being student of the month at GHS.

Mr. Ballard thanked all the individuals who attended the budget meetings.

Mr. Ballard congratulated GHS Volleyball for going to the state tournament. Also, good luck to NHS football on their playoff game. Congratulations to the GHS Cross Country team and the NHS Drama Club.

Mr. Steele stated that we have a good year going so far!

Mr. Steele stated that the budget meetings are very eye opening every year.

Mr. Steele stated that we are on top of needs at the schools such as the track and elevators.

Mr. Wilburn congratulated NHS on their football season so far.

Mr. Wilburn also congratulated the football and volleyball teams on their accomplishments so far!

Mr. Wilburn stated that he had the pleasure of being a judge at the GHS Talent Show. There was so much talent!

Mrs. Guynn stated that her first budget session was very interesting. She appreciates all those that spoke in these.

Mrs. Guynn and Mr. Pennington also congratulated all the sports teams and wished them luck.

Mr. Pennington and Mrs. Guynn commended the ACCE dinner that they both attended. It was very nice!

Dr. Arbogast stated that current enrollment is 2,373.

Dr. Arbogast recognized the FBLA students at GHS for attending the Concord Business Challenge on Thursday, October 25th. Giles High School placed 3rd in this competition.

Dr. Arbogast congratulated Caroline Hicks, GHS student. She was the winner of the 2018 Junior Launch Appalachia award through the Bluefield Colleges Caudill School of Business.

Dr. Arbogast congratulated to the NHS Theatre Group – they captured 1st place in the Class 1, Region C Theatre Festival. They are competing this Saturday to qualify for state. Congratulations to Elena Maddy and Reagan Perdue for receiving outstanding actor awards at the Regional Theatre festival.

Dr. Arbogast mentioned a legislative meeting on Thursday, November 29th at 6 p.m. at the Higher Ed. Center. He asked if any board members were interested in going.

Dr. Arbogast wished luck to GHS Volleyball in their state quarterfinal match on Saturday vs. Union. Also, good luck to both NHS and GHS football games.

Dr. Arbogast thanked Mr. Gautier for the educational feature.

IN OTHER ACTION...

The School Board, on motion of Mr. Steele, with second by Mr. Williams and unanimous voting, approved the following surplus vehicles:

65	1995	MERCURY TRACER	4D SDN	3MASM10J0SR625836	37224L
98	1993	MERCURY TOPAZ	4D SDN	2MEPM36X1PB620002	23806L
13	1997	INTRNTL BLUEBIRD	SCHOOL BUS	1HVBBAAP1VH443863	30625L
71	1991	FORD PICKUP TRUCK		1FTEF26N2MPA42279	30570L

The School Board, on motion of Mr. Steele, with second by Mr. Pennington and unanimous voting, confirmed the following Bus Driver Substitute – Rusty Patteson.

The School Board, on notion of Mr. Pennington, with second by Mr. Wilburn and unanimous voting, confirmed the following Resignation – Jeanine Gentry – MMS Cafeteria (11/20/18).

The School Board, on motion of Mr. Pennington, with second by Mrs. Guynn and unanimous voting, approved the following Field Trip: H. Ursano/Drama – 11/10/18 – Coeburn VA to perform (14 Students).

The School Board, on motion of Mr. Wilburn, with second by Mr. Pennington and unanimous voting, approved the following Employment: Mary Dobbins – MMS Teacher Assistant (10/26/18).

The School Board, on motion of Mr. Pennington, with second by Mr. Wilburn and unanimous voting, approved the following Volunteer Agreement: Mickey Williams – GHS Basketball.

The School Board, on motion of Mr. Wilburn, with second by Mr. Steele and unanimous voting, approved the following Athletic Contract: Diana Blanton – GHS Head Coach Scholastic Bowl.

Dr. Arbogast had a discussion about the 19-20 school calendar. Based on the direction given by the board from last year and at the last board meeting, he shared dates with the school board regarding the start date in the event that first semester would be completed prior to Christmas break. Teachers would start back August 5th or 6th if the first semester ends by Christmas break. There was more discussion about the different possibilities of the calendar for the 19-20 school calendar. Dr. Arbogast is going to prepare a couple different drafts to present back to the board.

NEXT BOARD MEETING

The next School Board Meeting will be held Thursday, December 13^h at 4:00 p.m.

The Chairman, on motion of Mr. Wilburn, with second by Mr. Steele and unanimous voting, adjourned the meeting.

Chairman

Clerk