

**June 30, 2017**

The regular meeting of the Giles County School Board was held at 7:30 a.m. on June 30, 2017 in the School Administration Office Building Conference Room. A closed session began at 7 a.m. Persons present were:

Marion C. Ballard  
Eric G. Gentry  
Drema K. McMahan  
Stephen M. Steele  
Mark A. Wilburn

Dr. Terry E. Arbogast II, Superintendent  
Amanda J. Tickle, School Board Clerk  
Richard R. Franklin, Assistant Superintendent

The meeting was called to order by the Chairman.

The Board, on motion of Mr. Wilburn, with second by Mrs. McMahan and unanimous voting, went into a closed meeting under § 2.2-3711 of the Virginia Code and Paragraph 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and Paragraph 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property. Following discussion, Mr. Ballard moved to go to regular session. Mr. Steele seconded the motion and voting was unanimous. On motion of Mr. Ballard, with a second by Mrs. McMahan and unanimous voting, the following Certification of the closed meeting was certified.

WHEREAS, the Giles School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Giles School Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which certification applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE                                      Ayes: 5                                      Nays: 0

\_\_\_\_\_  
Clerk of the Giles County School Board

\_\_\_\_\_  
Date

There was no action from closed session.

**APPROVAL OF AGENDA**

The Board, on motion of Mrs. McMahan, with second by Mr. Wilburn and unanimous voting, approved the Superintendent's June 30<sup>th</sup>, 2017 School Board Meeting Agenda.

**PUBLIC COMMENTS**

Sonya Meekins, GEA President, attended and thanked the School Board members for going to Richmond to lobby for the teachers and staff. She encouraged the board members to attend the “Pack the Park” event on July 15<sup>th</sup>. Mr. Ballard and Dr. Arbogast presented her a check to GEA for the uninitiative program and their idea of removing the teacher evaluation portfolio as part of the evaluation process for teachers.

**APPROVAL OF CONSENT ITEMS**

The Board, on motion of Mrs. McMahan, with second by Mr. Ballard and unanimous voting, accepted the Superintendent's recommendation to approve the following consent items:

- A. Meeting Minutes**
  - 1. Regular – May 18<sup>th</sup>, 2017

2. Special – May 11<sup>th</sup>, June 5<sup>th</sup>, June 8<sup>th</sup>

**B. Financial Data**

1. Payrolls to include May 31<sup>st</sup>, June 15<sup>th</sup>, June 30<sup>th</sup>, July Escrow, August Escrow
2. Payment of Bills to include May 11<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 31<sup>st</sup>, June 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>
3. May 2017 Revenue and Expenditure Reports
4. Surplus Items
5. Appropriation Request for July 2017

TO: Christopher McKlarney  
Interim Administrator for Giles County  
FR: Dr. Terry E. Arbogast, II  
Division Superintendent  
RE: July 2017 Appropriation

The following is the appropriation request for the month of July 2017. This is for the first month of the fiscal year 2017-2018. I would appreciate the Board's consideration of this request. The request for the operating budget is consistent with the approved operating budget submitted by the School Board.

<b>Original Monthly Appropriation Request:</b>	<b>\$ 2,283,819.50</b>
<b>(Operating + Flow-thru)</b>	
<b>Total:</b>	<b>\$ 2,283,819.50</b>

This request is one-twelfth of the operating budget and includes the anticipated monthly expenditures in the flow-thru account. Our year to date appropriation and expenditures are contained in the monthly summary. If you have questions, please feel free to let me know.

Thank you in advance for your assistance.

**SUPERINTENDENT'S REPORT**

- A. The Superintendent recommended action and Board approval of the following personnel/contractual items:

1. The School Board, on motion of Mr. Wilburn, with second by Mr. Ballard and unanimous voting, confirmed the following **Resignations:** Michelle Sherfy – EEMS SLP (6/30/17), Hillary Lancaster – MMS Elementary Teacher (end 16-17), Erin Johnson – MMS Early Childhood Spec. Ed. Teacher (end 16-17), Lindsay Miller – GHS Business Teacher (end 16-17)
2. The School Board, on motion of Mrs. McMahon, with second by Mr. Steele and unanimous voting, confirmed the following **Employment:** Sara Bowles – Transfer from MMS Special Education Teacher to GHS Business, Carrie Havens – MMS Elementary Teacher, Norma Trenar – MMS Teacher Assistant, Chrystina Huskey – MMS Teacher Assistant, Katrina Orey – SBO Executive Secretary (7/1/17), Norman Ferguson – NEMS Bus Driver, Sarah Woods – EEMS Elementary Teacher, Madison Shepherd – EEMS Elementary Teacher, Alexis Perdue – NEMS Elementary Teacher, Hannah Martin – EEMS Elementary Teacher, Monica Keith – EEMS Title I Teacher, Patience Sheetz – NEMS Secretary (7/1/17), Jennifer Sheppard – MMS PreSchool Teacher, Transfer of Donna Stump from GHS to MMS Secretary (7/1/17), Christie Sowers – NEMS Bookkeeper (7/1/17), Transfer of Jake Munsey from GHS ARDT to EEMS Middle School Math, Transfer of William Vaught from Central to Eastern District Bus Driver
3. The School Board, on motion of Mr. Steele, with second by Mrs. McMahon and unanimous voting, approved the following **Volunteer Agreements:** Peggy Caldwell – EEMS Classroom Support
4. The School Board, on motion of Mr. Ballard, with second by Mrs. McMahon and unanimous voting, accepted the proposal from Otis Elevator Company for services specified in RFP #2-2017.

- B. The School Board, on motion of Mr. Wilburn, with second by Mr. Steele and unanimous voting, approved policy revisions as recommended by VSBA and Administration. The School Board, on motion of Mr. Wilburn, with second by Mrs. McMahon and unanimous voting, approved the revision to the AEP guidelines.

- C. The School Board, on motion of Mr. Steele, with second by Mr. Wilburn and unanimous voting, approved Mr. Steele as the VSBA Delegate

for the Annual Convention and Mr. Wilburn as the alternate.

D. The School Board, on motion of Mr. Ballard, with second by Mrs. McMahon and unanimous voting, approved a textbook adoption as recommended (A History of the United States).

E. The School Board, on motion of Mrs. McMahon, with second by Mr. Ballard and unanimous voting, approved the Cedella Pitzer Memorial Scholarship.

#### COMMENTS

Mrs. McMahon stated that she attended the NHS Senior of the Month banquet – it was very nice!

Mrs. McMahon congratulated Chris McKlarney for being recognized as the “Champion of the New River Valley!”

Mrs. McMahon congratulated the GHS Soccer Team for a wonderful season!

Mrs. McMahon made a motion to recognize Rachel Lucas with WSL as part of the VSBA Honor Roll. Mr. Wilburn seconded Mrs. McMahon’s motion and voting was unanimous.

Mr. Wilburn also congratulated the GHS Soccer team – they were very impressive!

Mr. Wilburn stated that he attended the second annual safety day at KJ – they did a great job. The extension office puts it on.

Mr. Wilburn stated that the ACCE race is coming up. He has challenged GHS and NHS to get together some teams.

Mr. Steele stated that Macy parking lot is now semi complete. He thanked the County for providing the equipment and man hours. There is now 36 more parking spots right beside the school.

Mr. Steele recognized the GHS volleyball teams and coaches. There is a group of local teams that they travel with, which is a great thing. They play against Christiansburg, Blacksburg, Patrick County, etc.

Mr. Steele stated that he plans to get the article in the paper about the school system struggles and challenges. There will also be a survey on the school and county website for people to do. The plan is to have the article in the Virginian Leader on July 19<sup>th</sup>.

Mr. Ballard stated that he received a call on building access and we need to review who has keys to our buildings.

Mr. Ballard, based on preliminary SOL results, congratulated all of our schools and staff for being fully accredited.

Mr. Ballard stated that he also attended the senior of the month banquet – he is very impressed with these kids!

Mr. Ballard stated that he also attended the variety show and band concert. He is very impressed with Karyn Spade on her show choir.

Mr. Ballard stated that he attended graduation and it went well.

Mr. Gentry stated that we had a really good school year. The budget was a big thing, but we got it done and did some things different. We truly care about our kids!

Mr. Gentry stated that the capping ceremony was really good.

Mr. Gentry stated that we did complete our board evaluations and they are being compiled.

Dr. Arbogast stated that preliminary SOL results look positive.

Dr. Arbogast shared FastBreak numbers with the School Board.

Dr. Arbogast stated that our summer lunch numbers have been really good.

Dr. Arbogast stated that both graduation ceremonies went well.

Dr. Arbogast stated that we received a grant from Walmart for our summer food program. We appreciate their support!

Dr. Arbogast stated that Patrick Morris from GHS, who attends Governor's School, placed 4<sup>th</sup> in Virginia for the Math Kangaroo test.

Dr. Arbogast stated that we had 7 buses retrofitted through Sonny Merryman to meet the requirements of the parking brake requirement. They are now fully compliant through the Department of Education.

Dr. Arbogast congratulated GHS Soccer Team on a great season.

Dr. Arbogast stated that the Macy parking lot looks great.

Dr. Arbogast stated that he had the pleasure of seeing the safety day at KJ.

Dr. Arbogast stated that he will have Becky Hubble and Sophie Wenzel come to discuss the Youth Risk Behavior survey results at a later date.

Mr. Steele discussed Cyber Security curriculum. He knows an individual who could help with this curriculum and talk to us about this information. Mr. Franklin stated that Region VII is currently working with DOE on this curriculum, so we may want to hold off in meeting with him.

Dr. Arbogast stated that the GHS PE position was posted. The Spanish posting was switched to PE because of the need for another PE teacher. Dr. Arbogast explained how to apply for the positions through our website.

There was a brief discussion on the posting of coaches. Dr. Arbogast stated that all paid coaching positions will be posted on the website. There will also be an article in the back to school section in the Virginian Leader showing the process to apply for jobs. They will look more at the coaches hiring policies at the next work session.

Mr. Gentry asked Mrs. Rhonda Tickle if she needed anything from the board. Mrs. Tickle stated that we are going to have our carryover money that we needed. We lost quite a bit of funding – sales tax was \$76K less for FY17 budget and we did not receive the forest service money. We do not anticipate receiving the forest service money for FY18. So, FY18 budget will start out at \$80K less than anticipated because of the loss of forest service money.

Mr. Steele stated that Lori Robertson sent him an email asking for a letter of support from the School Board to help her in trying to get grant money for the swim team. The School Board is going to have Mrs. Robertson write the letter and the board will review, make changes and sign it to offer their support.

Dr. Arbogast stated that he is going to attend the VSBA Conference on Education to accept a recognition for Giles County Public Schools.

Mr. Gentry stated his concern of the fundraisers at the school. He stated that some parents would like to send a money donation instead of selling things, but the kids are told they cannot do that. Dr. Arbogast will discuss fundraiser information with the Administrators at the ADM Retreat.

The School Board discussed the facilities study. They would like Dr. Arbogast to proceed with contacting DOE to get them scheduled. The School Board, on motion of Mrs. McMahan, with second by Mr. Wilburn and unanimous voting, approved the recommendation for Dr. Arbogast to proceed with getting DOE scheduled to come to Giles County to do the facilities study.

On motion of Mr. Wilburn, with second by Mrs. McMahan made a motion to extend the Superintendent's contract. The motion was to terminate the Superintendent's contract, ending June 30<sup>th</sup>, 2019 and appoint him as Superintendent for a term of four years, beginning July 1<sup>st</sup>, 2017 and ending June 30<sup>th</sup>, 2021. The motion passed with unanimous voting.

#### **IN OTHER ACTION...**

The School Board, on motion of Mr. Wilburn, with second by Mr. Ballard and unanimous voting, approved the Employment of Rebecca MacKenzie – Early Childhood Spec. Ed. Teacher (MMS), Pam Collins – Special Education Teacher (MMS), Melissa Weddle – GHS Secretary (7/1/17), KristiRose Mignogna – Teacher Assistant (MMS).

The School Board, on motion of Mr. Steele, with second by Mr. Wilburn and unanimous voting, approved the Resignation of Megan Metro (7/1/17).

The School Board, on motion of Mr. Ballard, with second by Mrs. McMahon and unanimous voting, approved the following NHS Coaching Contracts: Chris Helvey – Baseball Head Coach, Todd Guynn – Girls Basketball Varsity Head Coach, Sherry Duncan – Varsity Softball Head Coach, Ben Woodyard – Assistant Football Coach, Kelly Lowe – Varsity Football Head Coach, Joe Fraley – Offensive Coordinator, Chris Helvey – JV Football Head Coach, Clyde Turner – Assistant Football Coach, Jon Bowman – Assistant Football Coach, Lane Mann – Cross Country Head Coach, Ben Woodyard – Weight Lifting Coach, Caitlyn Divers – Girls Tennis Varsity Head Coach, Josh Sparks – Boys Tennis Varsity Head Coach, Joe Fraley – Track Varsity Head Coach, McCreery Mann – Boys Basketball Varsity Head Coach, Byron Brown – Boys Basketball Varsity Assistant Coach, Patrick Bailey – Boys Basketball JV Head Coach, Brock Lusk – Boys Basketball JV Assistant Coach, Debbie Lusk – Varsity Football Cheerleading Coach and JV Football Cheerleading Coach

The School Board, on motion of Mr. Wilburn, with second by Mrs. McMahon and unanimous voting, approved an additional set of bills.

The School Board, on motion of Mr. Wilburn, with second by Mr. Ballard and unanimous voting, approved the following student board representatives: Josh Weddle, Haley Johnson and Jason Stewart.

The School Board, on motion of Mr. Wilburn, with second by Mrs. McMahon and unanimous voting, approved the increase to our overall budget of approximately \$185K (for the purpose of carrying over money for textbooks).

**NEXT BOARD MEETING**

The next School Board Meeting will be held Friday, August 18<sup>th</sup> at 7:30 a.m.

The Chairman, on motion of Mr. Ballard, with second by Mr. Wilburn and unanimous voting, adjourned the meeting.

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Chairman

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Clerk