

Giles County Public Schools
151 School Road
Pearisburg, VA 24134
(540) 921-1421



VOLUNTEERS
REGISTRATION FORM
20__ - 20__ SCHOOL YEAR

The Giles County Public School System does not discriminate on the basis of sex, race, color, national origin, or disability in admission or access to, or treatment or employment in its programs and activities. The Title IX Coordinator is designated as the responsible person regarding assurances of non-discrimination and may be reached at the above address.

_____ Social Security #

_____ Date

Name _____

Address _____ City/State/Zip _____

Telephone _____

Education: _____ High School Graduate _____ College Attended _____

Years of College Completed (circle one) 1 2 3 4 4+ Degree(s) Earned: _____

List any additional grade level(s) or subject area(s) in which you would feel competent to volunteer: _____

Have you previously volunteered in Giles County Public Schools? _____ If so, please list most recent school year: _____

I have read the information on this registration form and understand its content.

_____ Date

_____ Signature of Applicant

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DISCLOSURE STATEMENT

The following statement is required of all public school employees
as a condition of employment by the Code of Virginia,
Section 22.1-296.1.

I understand and agree that by signing and submitting this application, I certify:

(i) that I have not been convicted of a felony or any offense involving
the sexual molestation, physical or sexual abuse or rape of a child

and

(ii) that I have ____ OR have not ____ been convicted of a
crime of moral turpitude

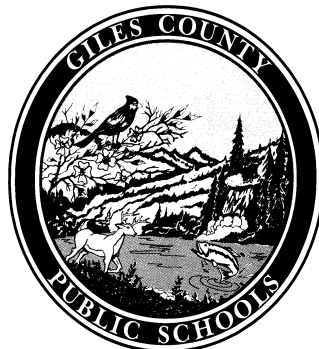
and

(iii) that I have not been the subject of a founded case of child abuse and neglect.

I further understand that if I make a materially false statement regarding any of the above offenses,
I will be guilty of a Class 1 misdemeanor.

DATE

APPLICANT'S SIGNATURE



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AUTHORIZATION FOR RELEASE OF INFORMATION

School Board policy requires verification of an applicant's criminal history record prior to offering employment.

Conviction of a crime, in and of itself, shall not be a bar to employment by the Board. Where a conviction is related to suitability of the individual to perform duties, such a person may be denied employment or terminated.

I, _____, hereby authorize the Superintendent of Schools to obtain criminal history information concerning me. I further authorize the Giles County Sheriff's Office to release to the Superintendent of Schools, or his designee, any criminal history record information obtained from the Central Criminal Records Exchange.

DATE _____

APPLICANT'S NAME _____

ADDRESS _____

SOCIAL SECURITY NUMBER _____

DATE OF BIRTH _____

RETURN THIS SIGNED FORM WITH THE COMPLETED APPLICATION OF EMPLOYMENT



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VOLUNTEER
REFERENCE FORM
TO BE COMPLETED BY

NAME OF REFERENCE

PLEASE COMPLETE AND FORWARD THIS FORM AS SOON AS POSSIBLE TO
THE SCHOOL WHICH YOU PLAN TO VOLUNTEER

I WAIVE MY RIGHTS TO SEE MY REFERENCE AND, THEREFORE, RECOGNIZE THAT IT SHALL
REMAIN CONFIDENTIAL. (1974 FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT--RIGHT TO ACCESS)

SIGNATURE OF APPLICANT

I DO NOT WAIVE MY RIGHTS OF CONFIDENTIALITY AND, THEREFORE, WILL HAVE ACCESS TO MY
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SIGNATURE OF APPLICANT

NAME OF APPLICANT (PLEASE PRINT)

NAME OF APPLICANT _____

	OUTSTAN- DING	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	UNKNOWN OR NOT APPLICABLE
<u>OCCUPATIONAL COMPETENCE</u>					
A.					
B.					
C.					
(FOR CLERICAL APPLICANTS ONLY)					
D.					
E.					
F.					
<u>HUMAN RELATIONS SKILLS</u>					
A.					
B.					
C.					
<u>PERSONAL CHARACTERISTICS RELATED TO JOB PERFORMANCE</u>					
A.					
B.					
C.					
D.					
E.					
F.					
G.					
H.					
I.					

A. BY VIRTUE OF TRAINING AND/OR JOB EXPERIENCE, HAS THE ABILITY TO PERFORM THE JOB(S) FOR WHICH APPLYING

B. HAS THE ABILITY TO LEARN QUICKLY AND THOROUGHLY NEW SKILLS AND TECHNIQUES WHICH MAY BE REQUIRED BY THE JOB

C. IS FAMILIAR WITH OPERATION AND CARE OF STANDARD EQUIPMENT USED IN THIS JOB FIELD

(FOR CLERICAL APPLICANTS ONLY)

D. DEMONSTRATES AN ACCEPTABLE COMMAND OF THE ENGLISH LANGUAGE ACCORDING TO STANDARD USAGE

E. TYPES WITH ACCEPTABLE SPEED AND ACCURACY

F. HAS THE ABILITY TO USE SHORTHAND WITH REASONABLE SKILL AND ACCURACY

HUMAN RELATIONS SKILLS

A. INTERACTS WELL WITH ALL ETHNIC GROUPS REGARDLESS OF THEIR CULTURAL, INTELLECTUAL, OR ACADEMIC BACKGROUND

B. WORKS COOPERATIVELY WITH COLLEAGUES IN ACHIEVING COMMON GOALS

C. IS ABLE TO COMMUNICATE EFFECTIVELY AND TACTFULLY WITH COLLEAGUES, SUPERIORS, AND SUBORDINATES

**PERSONAL CHARACTERISTICS
RELATED TO JOB PERFORMANCE**

A. IS PUNCTUAL

B. IS SELF-CONFIDENT ABOUT ABILITY TO PERFORM THE JOB APPLIED FOR

C. HAS THE STAMINA TO DO THE JOB APPLIED FOR

D. HAS THE ABILITY TO MAKE DECISIONS AND CARRY OUT RESPONSIBILITIES

E. IS ABLE TO COPE WITH DEMANDS OF THE JOB

F. IS OPEN-MINDED TOWARD CHANGE

G. IS SELF-RELIANT

H. HAS INITIATIVE

I. IS INTERESTED IN SELF-IMPROVEMENT

NAME OF APPLICANT

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT?

HOW LONG HAVE YOU KNOWN THE APPLICANT?

FURTHER COMMENTS ABOUT THE APPLICANT'S ABILITY TO PERFORM THE JOB APPLIED FOR:

SIGNATURE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

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