

**April 11, 2016**

A special convened meeting of the Giles County School Board was held at 6:00 PM on April 11<sup>th</sup>, 2016 in the School Administration Office Building. Persons present were:

Marion C. Ballard  
Eric G. Gentry  
Drema K. McMahon, Chairman  
Stephen M. Steele  
Mark A. Wilburn

Dr. Terry E. Arbogast II, Superintendent

The meeting was called to order by the Chairman. On motion of Mr. Wilburn, with second by Mr. Gentry and unanimous voting, approved the agenda.

First, Mr. Ballard and Mr. Wilburn discussed their recent VSBA conference for New Board Member Orientation. They discussed what they learned from the conference.

Dr. Arbogast then began discussing the budget. Dr. Arbogast distributed an updated "budget" to board members based on the current ADM number. He stated that the March ADM will be higher than what he told you originally. The March ADM number ended up being 2,391.04. He continued to discuss the current "proposed" budget. This proposed budget shows that we would be requesting \$342,421.

Dr. Arbogast discussed the bus driver salary scale. He stated that he had an individual come to him about the bus driver salary and stated that some of the individuals would not receive an increase if the scale would be implemented.

There was a discussion on the School Resource Officer line item in the budget. Mr. Gentry said there was a line item of \$18,000 that was not spent. Dr. Arbogast stated that it will be used to offset the budget to finish out the year. Dr. Arbogast stated that he has asked for work agreements and compensatory time to be hopefully paid on May 15<sup>th</sup>. Dr. Arbogast is hoping we are able to buy a new drivers education car. At this point, there is no money in the budget for a new bus. There was a discussion on purchasing used buses with low mileage on them. Board members discussed ways to find out how the used buses are to make sure they are "okay." They further discussed the possibility of getting new or newer buses to make sure our children are safe.

Mr. Ballard asked if there would be savings with combining the CBI positions at the high schools. Dr. Arbogast stated that they are still determining whether we would need another position. Mrs. Thompson is working with Dr. Arbogast to figure out how many special education teachers and/or assistants would be needed for next year.

Dr. Arbogast stated that he had talked with Mr. Mills about GHS graduation. Mr. Mills set the time for 9:00 a.m. on Saturday, June 4<sup>th</sup>. Mr. Mills is in hopes he can work with the students who will be involved in the state track meet. There was a discussion on how to shorten graduation time for GHS.

There was a discussion on the Assistant Superintendent position. Mr. Wilburn wants to make sure we have a person that can fully "serve" in this capacity or do we need to split the position into two people? He would like to see that this person is able to support the administrators and principals. Mr. Gentry stated that Transportation and Cafeteria are two huge items. Mr. Wilburn stated that we should never be short handed down here.

Board members briefly discussed School Resource Officers. They want to make sure there is always coverage in our schools at all times. Mr. Gentry stated having something in writing to discuss services/agreement of Resource Officers.

Mrs. McMahon discussed the athletic coaching evaluation. Mr. Gentry stated it would be a great tool if they are filled out and kept on file. Mrs. McMahon stated her concerns with always having someone on the coaching staff CPR certified. Mrs. McMahon will take the policy to the school board meeting.

Mr. Steele discussed the substitute list. He stated that the list looks extensive; however, the principals say that they don't have a lot to use on a daily basis.

Board members discussed printers, ink, contracts, etc. The current contract with Ropho Sales was discussed. They would like for all schools to be on the same "page" with a contract. Dr. Arbogast will do some research on this and they will discuss it another time.

Board members discussed cafeteria staff. Mrs. McMahon distributed an updated cafeteria personnel list. Dr. Arbogast has talked to all of the principals about moving all of the cafeteria staff to full time. The consensus of the principals is that they do not feel comfortable having all of the employees moved to full time because they don't feel that in the long run they will be able to maintain it. Mr. Gentry stated that it's wrong to be short a ¼ hour of being full time with benefits. There

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was further discussion on cafeteria staff and cafeteria budgets. Board members would like to have feedback from the cafeteria staff on what they would like to see (increased hourly rate) or increased hours (to 6 hours) with insurance.

Board members discussed a draft of the combined services agreement between the School Board and County. It was discussed, but never approved. There was a conference call last year with Dr. Arbogast, Mr. McKlarney and our attorneys, but for some reason, it was never approved.

Also, the current student accident policy was discussed. VaCorp has offered “catastrophic” insurance, which is greater than \$25K. Prices were discussed for each class of policy. The board agreed for Dr. Arbogast to sign off on the \$3 million dollar catastrophic insurance policy, which will cost approximately \$10K per year.

The next work session will be held on Monday, May 9<sup>th</sup> at 6 p.m.

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Chairman

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Clerk