

## February 14, 2013

The regular meeting of the Giles County School Board was held at 4:00 p.m. on February 14, 2013 in the School Administration Office Building Conference Room. Persons present were:

J. B. Buckland, Chairman  
J. M. Gollehon, Jr.  
Drema K. McMahon  
J. L. Webb, Jr.  
R. B. Whitehead

Dr. Terry E. Arbogast II, Superintendent  
D. Scott Meade, Assistant Superintendent  
Amanda J. Tickle, Clerk

The meeting was called to order by the Chairman.

### APPROVAL OF AGENDA

The Board, on motion of Mrs. McMahon, with second by Dr. Webb and unanimous voting, approved the Superintendent's February 14, 2013 School Board Meeting Agenda.

### 2013 ORGANIZATION

The Board, on motion of Mr. Gollehon, with second by Dr. Webb and unanimous voting, appointed JB Buckland as School Board Chairman for 2013. Mr. Buckland abstained.

The Board, on motion of Dr. Webb, with second by Mr. Gollehon and unanimous voting, appointed Ronald Whitehead as Vice-Chairman for 2013. Mr. Whitehead abstained.

The Board, on motion of Mr. Whitehead, with second by Mrs. McMahon and unanimous voting, approved the third Thursday at 4:00 PM as the monthly meeting date and time for the 2013 calendar year and holding the first Thursday of the month if needed.

The Board, on motion of Dr. Webb, with second by Mrs. McMahon and unanimous voting, appointed Amanda Tickle as School Board Clerk for 2013.

The School Board, on motion of Dr. Webb, with second by Mrs. McMahon and unanimous voting, appointed Barbara Perkins and Dr. Terry Arbogast, II as Deputy Clerks for 2013.

### PUBLIC COMMENTS

There were no public comments.

### SPECIAL PRESENTATIONS

**On behalf of the Professional Advisory Council, the following were nominated for their Outstanding Efforts and Continued Support:**  
Cassie Miller – MMS, Tara Johnson – NEMS, Lisa James – NEMS, Beth Ellis – NEMS, Debbie Lusk - NHS

Mrs. Barbara Hobbs, Giles County Board of Supervisors member, attended the meeting to distribute certificates to School Board Members in honor of School Board Member Appreciation Month.

### APPROVAL OF CONSENT ITEMS

The Board, on motion of Dr. Webb, with second by Mrs. McMahon and unanimous voting, accepted the Superintendent's recommendation to approve the following consent items:

#### A. Meeting Minutes

1. Regular – December 13, 2012

#### B. Financial Data

1. Payrolls to include December 19<sup>th</sup>, 2011 and January 15<sup>th</sup> and January 31<sup>st</sup>, 2013
2. Payment of Bills to include December 12<sup>th</sup> and 18<sup>th</sup>, 2012 & January 3<sup>rd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 24<sup>th</sup>, 30<sup>th</sup> and February 6<sup>th</sup>, 2013
3. December 2012 and January 2013 Revenue and Expenditure Reports
4. Appropriation Request for March 2013  
TO: Christopher McKlarney  
Interim Administrator for Giles County

FR: Dr. Terry E. Arbogast, II  
Division Superintendent  
RE: March 2013 Appropriation

The following is the appropriation request for the month of March 2013. This is for the ninth month of the fiscal year 2012-13. I would appreciate the Board's consideration of this request. The request for the operating budget is consistent with the approved operating budget submitted by the School Board.

**Original Monthly Appropriation Request:** \$2,106,708.92  
**(Operating + Flow-thru)**  
**Total:** \$2,106,708.92

This request is one-twelfth of the operating budget and includes the anticipated monthly expenditures in the flow-thru account. Our year to date appropriation and expenditures are contained in the monthly summary. If you have questions, please feel free to let me know.

Thank you in advance for your assistance.  
/at

5. Appropriation Request for April 2013  
TO: Christopher McKlarney  
Interim Administrator for Giles County  
FR: Dr. Terry E. Arbogast, II  
Division Superintendent  
RE: April 2013 Appropriation

The following is the appropriation request for the month of April 2013. This is for the tenth month of the fiscal year 2012-13. I would appreciate the Board's consideration of this request. The request for the operating budget is consistent with the approved operating budget submitted by the School Board.

**Original Monthly Appropriation Request:** \$2,106,708.92  
**(Operating + Flow-thru)**  
**Total:** \$2,106,708.92

This request is one-twelfth of the operating budget and includes the anticipated monthly expenditures in the flow-thru account. Our year to date appropriation and expenditures are contained in the monthly summary. If you have questions, please feel free to let me know.

Thank you in advance for your assistance.  
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6. Additional 2012-2013 Field Trips

#### EDUCATIONAL FEATURE

On behalf of the Narrows High School educational feature, Dr. Jill Hopkins, Mr. Gary Hinson and Mr. Dennis Kidd attended to represent the school. Mr. Gary Hinson, Biology and Ecology Teacher, stated that one of the repeating themes in ecology class is living in a sustainable society. As a class project, Mr. Hinson asked students to develop a model that would convey their understanding of sustainability. Leisa Wall, a student in his class, decided she would make a model of how to live sustainably. She presented her model/project to the school board and her project was a wonderful example of energy conservation. Mr. Dennis Kidd, a Tech Ed Teacher, brought along a student, Dallas McKinney, to show the school board some of the projects that have been built in the shop class this year. The shop class has been using the old gym floor boards from the Narrows Annex to make furniture, such as tables. They also made the storage boxes that are in the schools to hold the Epipens. Mr. Kidd donated a beautiful table to the School Board Office.

In addition, Mrs. Mary Henderson, School Health Coordinator, attended the meeting to discuss the nursing program. Mrs. Henderson presented a very informative PowerPoint about what the nurses do on a daily basis. For the 2011-2012 school year, there were 27,481 clinic visits at our schools. Every time a student/staff member walks into a nurse's office, it must be documented as a visit. She showed pictures of the nurse's offices and what supplies their offices contain. As of January 31, 2013, there have already been 14,510 clinic visits. Mrs. Henderson explained many procedures and management for diabetes, asthma, seizures, bee/insect allergies, etc. The number of diabetics continues to rise each year. She also touched on other health impairments, such as ADD, ADHD, cancer, etc. The nurses do not get to do a lot of teaching, but they try to do

bulletin boards and teach about dental hygiene, nutrition, and “smart image.” In closing, Mrs. Henderson thanked the school board for the funding provided in order to have nurses in all of our schools.

### **SUPERINTENDENT'S REPORT**

- A. The Superintendent recommended action and Board approval of the following personnel/contractual items:
1. The School Board, on motion of Dr. Webb, with second by Mrs. McMahon and unanimous voting, confirmed the following **Athletic Coaching Contracts**: Sam Canterbury – NHS Head Varsity Softball, Kayla Lively – NHS Head JV Softball
  2. The School Board, on motion of Mr. Whitehead, with second by Mr. Gollehon and unanimous voting, confirmed the following **Volunteer Agreements**: Sonny Frazier – NHS Softball, Russell Kelley – GHS Track, Mike Williams – GHS Girls Varsity Basketball
- B. The School Board, on motion of Mr. Whitehead, with second by Dr. Webb and unanimous voting, approved the 2013-2014 school calendar, with the exception of the calendar committee removing the 2 hour early release on December 20<sup>th</sup>, 2013. Dr. Webb was concerned about not returning to school from Christmas break until January 6, 2014. Dr. Arbogast stated that the committee was in favor of having a 2 week break at Christmas. Dr. Webb stated that he noticed only 2 make up days at the end of the school year. Dr. Arbogast stated that he shared with the committee that in the event we needed another make up day, they may have to put another make-up day on the next week. Mrs. McMahon was concerned about the early releases. The Superintendent stated that there are currently 3 two hour early releases and 1 four hour early release. Mr. Buckland stated that he felt that with a 2 week break at Christmas that the 2 hour early release needed to be removed. Mrs. McMahon stated that NHS has expressed their appreciation of the teacher work day in between semesters. The Superintendent stated that there is one in the new calendar for January 23<sup>rd</sup>, 2014; however, it was not listed on the calendar draft. Mrs. McMahon was also concerned about the make-up days in the calendar. The Superintendent stated that he didn't really have another way to do it unless you develop a 185 or 190 day calendar. Dr. Webb asked what the committee thought about pre- or after Labor Day opening. The Superintendent stated that it was the consensus of the committee to start before Labor Day; however, it was not unanimous. The Superintendent stated that we will need to report to DOE that we have missed enough days in prior years to be able to start before Labor Day. Dr. Webb stated that he has never heard an educator be able to equate three days in August, as compared to three days in June, in regards to classroom instruction. Mrs. McMahon questioned whether we needed a 2 hour early release before Easter Break since they were getting a four day break. Dr. Arbogast stated that it didn't make it right; however, that is how it has been done in years past.

### **CONCERNS/COMMENTS**

The Board Chairman stated that it was that time of year for the Superintendent's evaluation and as usual, it came back with flying colors.

Mrs. McMahon stated that she enjoyed the tour with Macy because so many children told her about their favorite teacher.

Mrs. McMahon discussed nutrition in our schools and stated that she read in the Virginian Leader that supporters from Virginia Tech and other places were coming to schools to discuss nutrition. She stated that the article had 151 parent responses, stating that they notice positive eating behaviors at home. The children are also getting more physical activity.

School Board members and the Superintendent enjoyed the educational features! Thanks to NHS and the students for attending, as well as Mary Henderson and her nurses!

Dr. Webb thanked Mary Henderson and her nurses for all they do! He is very thankful for the nurses.

Dr. Webb stated that he was adopted by EEMS for School Board Appreciation Month. He was presented by a book from the fourth grade students. He enjoyed it very much and was very appreciate of the booklet.

Mr. Whitehead gave an update on the governor's school. He gave the board members a handout of pictures of Giles County students who won awards at the Science Fair Awards ceremony. There were 45% of Giles County students that won an award. Winners have the opportunity to progress to the Blue Ridge Regional Highlands Science Fair to be held March 8-9. Winners from the regional fair will go on to the Virginia State Science Fair. Students will submit research papers to the Virginia Junior Academy of Science and if accepted, students will be invited to the annual meeting on May 21-23 at Virginia Tech. The 2013 Giles County SWVGS Science Consortium Awards Winners are as follows:

Engineering – Carson Squibb (First Place – Giles High School)  
Mathematical Sciences – Matt Keaton (First Place – Giles High School)

Medicine and Health Sciences – Briana Massaro (Second Place – Giles High School)

Physics and Astronomy – Kearsley Dillon (Third Place – Giles High School)

Plant Sciences – Jacob Stubbs (Second Place – Giles High School)

Psychology: Social Interactions – Aidan Williams (Third Place – Giles High School)

Research Awards:

Alex Pennington – Giles High School

Hunter Mathias – Giles High School

Kayla Ogden – Narrows High School

Grand Awards in Biological and Physical Sciences:

Carson Squibb – Giles High School (REM Sleep Clock)

Mr. Gollehon stated that we have had two interesting retreat days. A lot of interesting things are being done in our schools!

Mr. Gollehon commended the Giles High School spartonian that they received a couple months ago. It was a very good publication!

Mr. Buckland stated that he commended the Superintendent for the day returning from Christmas break for the way he handled the situation. He appreciated him checking the security measures at each of our schools before he brought our students back in.

The Superintendent commended students that received awards for the Martin Luther King Jr. Essay and Poster contest. There were 549 poster submissions, which represented 23 schools in the New River & Roanoke Valley. Contest winners will be recognized at a brunch on Monday, January 21<sup>st</sup> at 10:00 a.m. over at Virginia Tech. The winners are as follows:

**POSTER**

EEMS:

First Grade – Hannah Sarver – 3<sup>rd</sup> Place

Fourth Grade – Shannon Lyles – 1<sup>st</sup> Place

Fourth Grade – Caden Canaday – 2<sup>nd</sup> Place

Fourth Grade – Micah Mitchell – Honorable Mention

MMS: First Grade – Walker Gillespie – 2<sup>nd</sup> Place

First Grade - Lukas Wheeler – Honorable Mention

Second Grade – Logan Hicks – 3<sup>rd</sup> Place

NEMS: Second Grade – Benjamin Poe – 1<sup>st</sup> Place

GHS: Michael Cumbee – 1<sup>st</sup> Place

**ESSAY**

NEMS: Sixth Grade – Frankie Cahoon, JR – Honorable Mention

Seventh Grade – Cameron Meredith – 2<sup>nd</sup> Place

The Superintendent commended 2 of our teachers for being finalists for the 2013 McGlothlin Awards for Teaching Excellence. The finalists are: Lisa James – NEMS and Pam MacDonald – MMS. Two winners, who will be awarded \$25,000 each, will be announced April 18<sup>th</sup> at a ceremony conducted by the McGlothlin Foundation, Blue Ridge PBS and Radford University's College of Education and Human Development. Congratulations to these finalists and good luck in the next round.

The Superintendent shared some unofficial SOL tests results with board members.

The Superintendent stated that access controls systems have been installed at the schools. Anyone who enters the building has to go through this system.

The Superintendent shared that we have begun using the school messenger system. We began with the attendance portion, but are now using for school closings.

The Superintendent commended NEMS for being named Title I distinguished school. They were recognized by the Department of Education as 1 of 37 Title I distinguished schools in Virginia.

The Superintendent stated that we had three students who qualified for the national history bee regional finals. On February 13<sup>th</sup>, they traveled to Charlotte, North Carolina to compete. The three students were Caleb Clemons – 6<sup>th</sup> grade NEMS, Aiden Taylor – 7<sup>th</sup> grade EEMS and Daniel DeFibaugh – 7<sup>th</sup> grade NEMS. Congratulations to these students!

The Superintendent stated that in collaboration with the Women’s Resource Center and Giles Youth Adult Partnership, we are doing Healthy Relationships Weeks at Giles High from February 11<sup>th</sup> – 15<sup>th</sup> and Narrows High from February 25<sup>th</sup> – March 1<sup>st</sup>. This is the second year we have done this activity.

The Superintendent stated that the nursing program went through a review/audit recently with the Virginia Board of Nursing and the committee made the following recommendation to the board for continued approval of the nurse aide education program at the Giles Tech Center.

The Superintendent wanted to thank Mr. Meade, Mrs. Lawson and Mrs. Lisa James for the hard work preparing for the Title I Audit. They passed with flying colors! Congratulations on your effort and work on this!

The Superintendent thanked the School Board for what they do each day and also for their support!

**IN OTHER ACTION...**

The School Board, on motion of Mr. Gollehon, with second by Dr. Webb and unanimous voting, approved Todd Evans – Maintenance Worker (effective February 25, 2013)

The School Board, on motion of Mr. Whitehead, with second by Mr. Gollehon and unanimous voting, approved the provider of services specified in IFB #1-2013 (duplicating paper) to Contract Paper.

The School Board, on motion of Mr. Gollehon, with second by Dr. Webb and unanimous voting, approved an additional field Trip – NHS/Karyn Spade (Band/Choir/Guard) for May 29 – June 1, 2013.

**NEXT BOARD MEETING**

The next School Board Meeting will be held March 14, 2013 at 4:00 p.m.

The Chairman, on motion of Mr. Whitehead, with second by Mrs. McMahan and unanimous voting, adjourned the meeting.

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Chairman

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Clerk